

## EXHIBIT A - PERFORMANCE RELEVANCY QUESTIONNAIRE

**PART 1- Questionnaire Requirements and Form:** Prepare not more than five (5) Part 1 forms for general construction.

Provide the following information requested **in this format** for each of the projects/contracts being described. Projects may be on going (70% complete) and projects must not have been completed any earlier than 5 years prior to the solicitation issue date. Provide frank, concise comments regarding YOUR PERFORMANCE on the contracts you identify. Use as much space as required.

1A. Offeror (Your) Name (Company/Division): \_\_\_\_\_

1B. Project/Contract Title: \_\_\_\_\_

1C. Contract Specifics:

i. Description of Effort as: Prime or Subcontractor

ii. Contract Number: \_\_\_\_\_

iii. Original Contract Value \$ \_\_\_\_\_

iv. Current/Final Contract Value \$ \_\_\_\_\_

a. If amounts in 3 & 4, above are different, provide a brief description of the reason:

v. Completion Date:

a. Original Date: \_\_\_\_\_

b. Current Scheduled Completion Date( if ongoing): \_\_\_\_\_

c. Estimate/Final Completion Date: \_\_\_\_\_

d. Primary cause for Contract Modifications: \_\_\_\_\_

e. If IDIQ, Number of Task Orders issued: \_\_\_\_\_

Note\*\*\*If reference is for an IDIQ Contract provide items 1-3 above, contract completion date and number of task/delivery orders issued. The Basic Contract will not count as one of 5 contracts/projects. The basic contract alone will not be considered for relevancy. The proposal must discuss relevant task order(s) complete to 90%. Count each Task Order (TO) discussed as a single project/contract\*\*

i. Task Order Number

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ii. Title

iii. Original TO \$ Value

iv. Current/Final \$ Value

a. If amounts above are different, provide a brief description of the reason:

v. Task Order Completion Date:

a. Original Date:

b. Current Schedule if ongoing

c. Estimate/Final Completion Date:

d. Primary cause for Contract Modifications

1D. Provide detailed description of the work performed under the contract and describe why you believe the work is very relevant, relevant or semi-relevant to this solicited project. Also discuss similarity of the client type, United States Green Building Council (USGBC) (LEED®) or similar sustainability requirements. Use as much space below as necessary to provide this description.



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**PART 2 - Relevancy Questions:** Provide the following information **one time**.

Additional offeror information required, but not project specific. This information need only be **provided once** in your submission package.

2A. Applicable to all offerors - - Describe your Compliance with the requirements of FAR clause 52.219-8, Utilization of Small Business Concerns (Oct 2014). Describe below the methods you have used to comply with this policy on prior federal contracts. Include any evidence, or a point of contact to verify this information, if available.

Even if you are a Small or Small Disadvantaged Business, this clause in Federal Contracts applies. It is the policy of the United States that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small disadvantaged business concerns, and women-owned small business concerns shall have the maximum practicable opportunity to participate in performing contracts let by any Federal agency, including contracts and subcontracts for subsystems, assemblies, components, and related services for major systems.) It is also policy to establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts.

2B. Name subcontractors and/or Teaming Partners to be utilized on this contract. Multiple subcontractors may be named for the same discipline, but are limited to a maximum of three (3) subcontractors per discipline. As a minimum, provide the name(s) of subcontractors to be utilized in the following areas:

Note: Modify for your requirement:

Electrical: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

Mechanical: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

Roofing 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

Horizontal disciplines (including paving and civil site work)  
1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

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Each major subcontractor and/or Teaming Partner must also complete an Exhibit B, "Subcontractor Information and Consent Form" to be considered. Offerors shall have major subcontractors identify on the Exhibit B three references, owners (if they were the Prime) or other Prime contractors they have worked for. References for subcontractors from the proposing offeror are not acceptable. See Exhibit "B" format for information to be provided. Written references for subcontractors may be included and are encouraged. However, subcontractors **do not** need to send out Exhibit C questionnaires.

2C. Discuss assessment of liquidated damages on any contracts within the last five years. (Frequency, circumstances, severity of problem, etc.)

2D. Offerors are strongly encouraged to include with their proposals information on problems encountered on relevant projects and the specific corrective actions taken to remedy the problems.

2E. Adequacy of implementation of safety plan; acceptable safety history; and the Experience Modification Rate (EMR).

**End of Part 2 of Exhibit A – Relevancy Questions**