

Veterans Park East Lobe Expansion
Bid No.: ITB PW 41-26
Mandatory Pre-Bid Meeting

Pre-Bid Meeting Date: April 13, 2026 at 9:00 AM Local Time
Location: Public Works North Office - Small Conference Room

Bid Date is: April 23, 2026 at 03:00 PM Local Time
Location: Bids will only be received digitally through www.opengov.com
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida

Welcome Introductions:

Okaloosa County Purchasing – Amber Hammonds
Okaloosa County Public Works - Michelle Gartman, P.E.
Design Professionals – Kevin Morgan, P.E. and Jacob Powell

Purpose of today's meeting:

- Meaningful Discussion
- Assist Bidders with submitting their bid

Make sure to sign the Register

Disclaimer: Nothing we say today will be legally binding. Any changes contemplated and/or discussed shall be issued within an Addendum. Be sure to evaluate the addendum as you consider preparation of your bid.

Bidding Documents are available for download from the www.opengov.com website at the link provided in the advertisement and as follows:

<https://procurement.opengov.com/portal/myokaloosa>

Bidding Documents include:

- ITB PW 41-26 Veterans Park East Lobe.pdf
- Veterans Park East Lobe Issued for Bid Plans.pdf
- Veterans Park East Lobe Specifications.pdf
- ITB PW 41-26 FDEP Permit.pdf

Procurement Documents include:

Bid Requirements
Advertisement for Bids
Instructions to Bidders
Bid Form with Attachments
Bid Bond

Contract Documents include:

Agreement
Payment and Performance Bonds
General and Supplementary Conditions
Special Conditions
Notice of Award
Other documents that may be subsequently added
General Requirement Documents
Geotechnical Report

Drawings
Specifications
Bid Forms

[00020 Advertisement]

Bid Date is: April 23, 2026 at 3:00 PM Local Time

Location: Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida
Bids will only be received digitally through www.opengov.com

Question Deadline: April 14, 2026 at 3:00 PM Local Time (All questions must be submitted via the www.opengov.com portal).

How to submit a Bid

[00100 Instructions to Bidders]

Article 3 – Cone of Silence is in effect. **Attachment B – Cone of Silence Clause**

Article 6 – Site and Other Areas - Temporary construction facilities, construction equipment, or storage of materials and equipment to be incorporated in the Work are to be obtained and paid for by CONTRACTOR.

Article 8 – Interpretations and Addenda – All Questions about meaning or intent are to be submitted to Open Gov portal. **Attachment A – Addendum Acknowledgement**

Article 9 – Bid Security – 5% of your maximum bid price via cashier's check or Bid Bond (Bid Bond 00430-1). Note that any original bid bond must be received within 5-business days of the date the bids are received.

Article 10 – Contract Times are set forth in Article 4 of the agreement.

Article 11 – Liquidated Damages

Article 12 – Substitute and “or-equal” - Items will be on the basis of materials and equipment specified or described in the Bidding Documents. No substitute or “or-equal” items except as addressed by the technical specifications or Addendum.

Article 13 – Subcontracting – at this time, we are not requesting a list of your subcontractors.

Article 14 – Preparation of Bid:

Article 15 – Basis of Bid; Evaluation of Bids: Unit Price Contract

Article 16 – Submittal of Bid – Submit through OpenGov Direct portal

Article 17 – Modification and Withdrawal of Bid – A Bid may be modified or withdrawn / Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids. The bid submittal may not be withdrawn for sixty (60) days.

- Article 18 – Opening of Bids (Section 00020 – Advertisement for Bids) - Shall be public on date/time in the Advertisement
- Article 19 – Bids to remain subject to acceptance (valid for 60 days)
- Article 20 – Award of Contract – See sections for Right to Waive and Reject and Disqualification of Bidders.
- Article 21 – Signing of the Agreement – Describes the agreement process and procedures.
- Article 22 – Conflict of Interest – **Attachment C** – Disclose Officer/Director/Agent etc. who is also a public officer/employee OCBCC/Agency/Entity
- Article 23 – Recycled Content Information– **Attachment D** – In support of FL Waste Mgt Law. Encouraged not Required.
- Article 24 – Identical Tie Proposals - the award shall be determined either by lot or on the basis of factors deemed to serve the best interest of the County.
- Article 25 – Drug-Free Workplace Program (DFWP) – **Attachment F** – Certifying they have a DFWP
- Article 26 – Indemnification and Hold Harmless – **Attachment E** – Comply with Hold Harmless in accordance with F.S. Sec 725.06
- Article 27 – Protection of Resident Workers – **Attachment G** for Federal E-Verify Compliance Certification
- Article 28- Non-Collusion Statement **Attachment H**
- Article 29 – Review of the Procurement Documents: Bids may be held confidential up to 30 days after the bid opening per Florida Statute 119.071(1)(b)2.
- Article 30 – Compliance with Florida Statute 119.071 (Public Records)
- Article 32 – Hierarchy of Contract Documents
- Article 32 – Applicable Laws and Regulations
- Article 34 – Anti-Human Trafficking Affidavit – **Attachment O**
- Article 35 – System for Award Management (SAM) (See Exhibit A / 00100-12)
The BIDDER shall ensure registration with the System for Award Management (SAM) database prior to award (<https://www.sam.gov/>).
- Article 37 – Other Statements, Forms and Documentation
- Certification Regarding Lobbying **Attachment I**
 - List of References– **Attachment J**
 - Vendors on Scrutinized Companies Lists - **Attachment K**
 - Certification Regarding Debarment, Suspension **Attachment L**
 - Certificate of Good Standing - **Attachment P**

[00410 Bid Form with Attachments]

Article 3 – **Bidder’s Representations**

- BIDDER has examined and carefully studied the Bidding Documents,

- Hereby acknowledges receipt of the Addenda as defined in Attachment "A"
- BIDDER has visited the Site
- BIDDER has carefully studied all: reports in particular

Article 4 – Bidder's Certification - BIDDER has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract.

Article 5 – Basis of Bid
Bid Summary Sheet – Page 00410-3 :

Article 6- Time of Completion: Substantially Complete in **100 Days**, Final Completion in **130 days**.

Article 7 – The Attachments to the bid – Note that these are listed in the Instructions to Bidders the forms follow this section. (00410-6 thru 00410-23)

[00430 Bid Bond] (As discussed in 00100 Article 9)

[00520 Draft Agreement Between Owner and Contractor] - Note that in Article 6.02 5% retainage will be withheld

[00700– General Conditions] - EJCDC® -, Standard General Conditions of the Construction Contract. Copyright © 2013 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved

[00800 – Supplemental Conditions] – Note Article 6 & 18 for:

- Article 6
 - Insurance Limits – Found in Sec 00800 Article 6, 6.03.K
 - Additional Insured – Found in Sec 00800 Article 6, 6.03.K.4
- Article 18 (Additions)
 - 18.07 Controlling Law
 - 18.09 Coordination of Documents
 - 18.10 Close-out Requirements
 - 18.11 FDEP Permit

General Discussion:

Scope of Work (Document 01010 – Summary of Work):

- Site Access- See Sheet C-5 of Plans:
- The contractor may be required to install a temporary secondary construction gate at the Water tower entrance. All gates must remain locked at the end of each workday to ensure park safety.
- As this is an active public park, access to the construction site must be restricted, and a safe work zone must be maintained at all times.
- Discuss the locations and setup of construction staging areas.
- Access days/times: Monday to Saturday 7am-7pm; Sunday and Holidays if granted permission from Owner.
- Contractor to read pay item notes on page C-4 of Plans
- Contractor is required to apply for permits with Okaloosa County
- Statues are stored at the Convention Center
- For the existing light poles where cameras will be installed, wiring should be run internally whenever possible. If internal routing is not feasible, the wiring may be routed externally but should be concealed as much as possible so it is not visible.
- Irrigation well permitting and timing
- Selective clearing notes Sheet L-3
- Plant purchase timing-some plants may require advance purchasing due to seasonal constraints.