

Due to the Public Safety nature of the project, the City of Panama City Beach requires the attached Non-Disclosure Agreement be filled out by all General Contractors AND SUBCONTRACTORS before they receive plans.

Fill out the attached, and send back to Stephen@green-simmons.com , and we will send you a link to the plans. Thank you.

NON-DISCLOSURE AGREEMENT

(Confidential Public Safety Facility Plans)

This Non-Disclosure Agreement (“Agreement”) is entered into by and between the City of Panama City Beach, Florida, a Florida municipal corporation (“City”), and the undersigned individual and entity identified below (“Recipient”), as of the date of execution below.

1. Purpose

The City is conducting a competitive procurement process for the construction of a public safety facility (the “Project”). Certain drawings, plans, specifications, and related technical documents for the Project (collectively, the “Confidential Information”) are not being publicly released and will be made available solely for review by potential bidders, subject to execution of this Agreement.

The purpose of this Agreement is to protect sensitive security-related information concerning a public safety facility that is confidential and exempt from public disclosure under Chapter 119, Florida Statutes.

2. Definition of Confidential Information

“Confidential Information” includes, without limitation:

- Architectural, structural, civil, mechanical, electrical, plumbing, security, and site plans;
- Floor plans, elevations, sections, details, and schedules;
- Security system layouts, access controls, surveillance locations, and related infrastructure;
- Technical specifications, narratives, and design criteria;
- Any copies, excerpts, notes, photographs, scans, or reproductions thereof; and
- Any information derived from review of the foregoing.

Confidential Information may be in written, electronic, digital, visual, or oral form.

3. Statutory Basis for Confidentiality

Recipient acknowledges and agrees that the Confidential Information includes information relating to public safety and security systems that is exempt and confidential from disclosure pursuant to Chapter 119, Florida Statutes, including but not limited to sections addressing security system plans and information that could facilitate the commission of criminal acts or jeopardize public safety.

4. Permitted Use

Recipient shall use the Confidential Information solely for the purpose of reviewing the Project for purposes of preparing a bid or proposal in response to the City’s solicitation and no other purpose whatsoever. Use of the Confidential Information for any other project, solicitation, marketing effort, or competitive advantage is strictly prohibited.

Confidential Information may be disseminated to subcontractors, vendors, and suppliers only if they execute this Agreement. Recipient is responsible for ensuring execution by any such persons.

PCB26-16 POLICE K-9 TRAINING FACILITY

5. Non-Disclosure Obligations

Recipient agrees that it shall:

- a. Hold all Confidential Information in strict confidence;
- b. Not disclose, disseminate, distribute, publish, post, upload, transmit, or otherwise make available any Confidential Information to any third party unless allowed by this Agreement.
- c. Not permit access to the Confidential Information except to Recipient's employees or agents who have a strict need to know for purposes of preparing a response to the solicitation and who are bound by confidentiality obligations at least as restrictive as those contained herein; and
- d. Take all reasonable measures to safeguard the Confidential Information from unauthorized access or disclosure.

6. Destruction of Materials

After award by the City, if Recipient is not the winning bidder, Recipient shall permanently destroy and no longer retain Confidential Information in any form.

ACKNOWLEDGMENT AND EXECUTION

Recipient Entity Name: _____

Address: _____

Authorized Representative (Print Name): _____

Title: _____

Signature: _____

Date: _____