

Addendum Date: September 26, 2025

CITY OF PENSACOLA, FLORIDA  
ADDENDUM #2

**SOUTH PALAFOX PEDESTRIAN IMPROVEMENTS:  
GARDEN STREET TO MAIN STREET**

Bid No. 25-045

The following items take precedence over the documents for the item named above. All other terms and conditions shall remain the same.

**A SIGNED COPY OF THIS PAGE MUST BE RETURNED WITH YOUR SUBMITTAL AS  
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDUM.**

Company:\_\_\_\_\_ Date:\_\_\_\_\_

Authorized  
Representative:\_\_\_\_\_ Title:\_\_\_\_\_  
Printed Name

Signature:\_\_\_\_\_

1. The submittal due date has been extended to **October 10**, 2025, 2:30 P.M., local time. Those submittals received will be opened and publicly read immediately.
2. **No further questions will be accepted.**

**ATTACHMENTS**

- Revised Instructions to Bidders
- Revised Scope of Work
- New Bollard Specification

**QUESTIONS AND ANSWERS**

**Question:** The specs mention a \$1mil. incentive for completion (pg.26), but elsewhere describes a 10% of total bid amount (pg. 16). Which governs?

**Response:** A new Scope of Work and Instructions to Bidders has been attached to correct this issue.

**Question:** Bid Alternate gives incentives for A&B completion, and another for C&D. What is the incentive amount for each and/or both?

**Response:** A new Scope of Work and Instructions to Bidders has been attached to correct this issue.

**Informational Item:** While the plans depict placement of a horse fountain and its related signage in the intersection of Palafox and Garden, this work will not be performed. This is why there is no line item for it in the bid tab.

**Informational Item:** A new bollard specification is included in this addendum to replace the original in its entirety.

## **INSTRUCTIONS TO BIDDERS**

### **1. AWARD OF CONTRACT**

- A. The contract will be awarded as soon as practicable to the lowest responsible bidder, price and other factors considered, provided their bid is reasonable and it is to the interest of the City to accept it.
- B. The City reserves the right to waive any informality in bids received when such waiver is in the interest of the City. In case of error in the extension of prices, the unit price will govern.
- C. The City further reserves the right to accept or reject any or all items of any bid, unless the bidder qualifies such bid by specific limitations; also to make an award to the bidder whose aggregate bid on any combination of bid items is low.

### **2. BID OPENING**

At the time fixed for the opening of bids, their contents will be made public for the information of bidders and others properly interested.

### **3. BIDDERS INTERESTED IN MORE THAN ONE BID**

If more than one bid is offered by any one party, by or in the name of their clerk, partner, or other person, all such bids will be rejected. A party who has quoted prices to a bidder is not thereby disqualified from quoting prices to other bidders or from submitting a bid directly for the work.

### **4. BIDDER'S QUALIFICATIONS**

Before a bid is considered for award, the bidder may be requested by the City to submit a statement of facts in detail as to his previous experience in performing similar or comparable work, and of his business and technical organization and financial resources and plants available to be used in performing the contemplated work. A minimum of 5 qualifying project references may be required from previous or current project owners. These references shall be specific to the prime contractor's experience; experience of the subcontractor cannot be substituted should the prime contractor fail to meet the requirements of this section. These references shall be from specific projects of similar size and scope. At least 3 of the 5 shall be from another government municipality, especially if the bidder has not contracted with the City on projects of a same/similar nature within the previous five (5) years of the bid date. No references will be considered in which the bidder worked under a different company name or in which the bidder worked as a subcontractor to a prime contractor. The City reserves the express right to not award a contract to a bidder if the provided references do not reveal that the contractor has ample/adequate experience beyond a reasonable doubt to complete the project according to the plans and specifications and within the time frame stipulated.

## **5. COMMENCEMENT**

The bidder further proposes and agrees hereby to commence the work with an adequate force and equipment within **(10)** consecutive calendar days after being notified by the City of Pensacola to do so.

## **6. PROJECT COMPLETION, PHASING, AND SCHEDULE**

The contractor shall perform all work and testing in accordance with the approved phasing plan and required phasing schedule outlined below. Strict adherence to these timelines is required, and any deviation may result in applicable penalties. To meet the incentivized completion dates, the contractor is authorized to work 24 hours per day, 7 days per week, including holidays. It is the contractor's responsibility to plan and staff accordingly to maintain continuous progress and meet the project milestones.

The contractor is also responsible for the proper installation and maintenance of temporary construction fencing. For the efforts associated with the entire duration of all phases and bid alternates, the entire work area must be fully enclosed with fencing to ensure public safety and allow for unimpeded pedestrian access to all portions of S. Palafox. Additionally, the contractor must implement measures to maintain safe and accessible east-west pedestrian crossings at each intersection during all phases of work.

Upon completing Phases A through D, the contractor shall relocate the fencing to encompass Phases E and F before commencing work in those areas. The same fencing relocation procedure applies to the transition from Phases E–F to Phases G–I. The contractor must ensure fencing placement supports pedestrian walkability and public safety at all times.

Should the City elect to move forward with bid alternates, the same level of construction fencing shall be installed and relocated as necessary to accommodate phasing, and pedestrian accessibility, and pedestrian safety.

To support effective communication with the public, the City of Pensacola will hire a dedicated Marketing and Public Engagement Coordinator. This staffer will work, independent from the construction team, to provide timely updates about fence relocations, changes to pedestrian access, and business accessibility throughout all project phases. The contractor shall coordinate closely with this individual to minimize disruption and confusion for businesses, residents, and visitors.

Finally, while it will not be used as a determining factor in the award of bid, as part of the bid package, the contractor must submit a detailed project schedule to the City. This schedule should follow with the below required phasing schedule and outline weekly task milestones based on the project timeline described below and include plans for the contractor to attend weekly onsite project update meetings. Prior to execution of the contract, the contract shall reconfirm they will strictly adhere to their submittal project phasing schedule/milestones.

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**Base Bid = Required Phasing Schedule:**

**1. Phase A through Phase D:**

- Incentivized Completion Date: May 24, 2026
- Incentive for Completion by this Date: 10% of total bid amount – note this incentivized completion date is hard and fast and regardless of holidays, natural disasters, City-created delays, weather conditions, or unforeseen conditions
- Second Incentivized Completion Date: June 13, 2026
- Incentive for Completion by this Date: 5% of total bid amount – note this incentivized completion date is hard and fast and regardless of holidays, natural disasters, City-created delays, weather conditions, or unforeseen conditions
- Non-Incentivized Allowable Completion Date: July 3, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

**2. Phase E through Phase F:**

- Non-Incentivized Allowable Completion Date: September 3, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

**3. Phase G and Phase I:**

- Non-Incentivized Allowable Completion Date: November 25, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

**Bid Alternate #1 = Modified Phasing Schedule:**

**Phase A through Phase B**

- Non-Incentivized Completion Date: April 2, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

### **Phase C through Phase D**

- Non-Incentivized Completion Date: August 23, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

### **Phase E through Phase F**

- Non-Incentivized Allowable Completion Date: November 6, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

### **Phase G and Phase I**

- Non-Incentivized Allowable Completion Date: January 20, 2027
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

#### **Bid Alternate #2 = Complete all tasks associated with Phase H of the plans**

- Non-Incentivized Allowable Completion Duration for Bid Alt #2: 45 calendar days
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

#### **Bid Alternate #3 = Complete all tasks associated with bollard installation**

- Non-Incentivized Allowable Completion Duration for Bid Alt #2: 90 calendar days
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

### **7. CONDITIONS AT SITE OF WORK**

Bidders shall be responsible to visit the site to ascertain pertinent local conditions readily determined by inspection and inquiry, such as the location, and general character of the site, labor conditions, the character and extent of existing work within or adjacent thereto, and any other work being performed thereon.

### **8. DECLARATIONS**

The bidder hereby declares that the only person or persons interested in the Bid as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this Bid or in the Contract to be entered into; that this Bid is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respect fair and in good faith without collusion or fraud.

The bidder further declares that he has examined the site of the work and has informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the plans and specifications for the work and the contractual documents relative thereto, including the Advertisement, Bid

Form, Form of Contract, General Conditions, and all specific conditions; and that he has satisfied himself relative to the work to be performed.

The bidder proposes and agrees, if this Bid is accepted, that it will not discriminate on the basis of race, creed, color, national origin, sex, age or disability and to contract with the City of Pensacola in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, and labor necessary to complete the project.

## **9. LICENSING REQUIREMENT**

Each bidder shall possess at the time of submitting its bid all licenses, registration and certificates necessary to engage in the business of contracting (or special contracting if the work to be performed necessitates a particular type of specialty contractor) in the

City of Pensacola. Bidder must also possess all licenses, registrations and certificates necessary to comply with federal, state and local laws and regulations. The awarded bidder shall be registered at the time of contract execution as an active vendor with the Florida Department of State, Division of Corporations ([www.sunbiz.org](http://www.sunbiz.org)).

Without limiting the foregoing, bidder for the project shall hold one or more of the following licenses in order to submit a bid and have qualifying experience relative to the subject project.

- A. Florida Licensed General Contractor
- B. Florida Licensed Underground Utilities Contractor

## **10. LIEN RELEASE AND AFFIDAVIT**

Each Application for Payment shall be accompanied by a Lien Release and Affidavit from each **subcontractor** and each **supplier** showing that all materials, labor, equipment and other bills associated with that portion of the work in which payment is being requested for have been paid in full. The City shall not be required to make payment until and unless these affidavits are furnished by the Contractor.

## **11. PENALTIES**

The bidder further agrees that in case of failure on his part to execute the said Contract and Bond within **(10)** calendar days after written notice being given of the award of the Contract, the check or bid bond accompanying this bid, and the monies payable thereon, shall be paid into the funds of the City of Pensacola as liquidated damages for such failure; otherwise, the check or bid bond accompanying the Bid shall be returned to the undersigned.

## **12. PREPARATION OF BIDS**

- A. Bids shall be submitted on the forms furnished or copies thereof, and must be manually signed. If erasures or other changes appear on the forms, each such erasure or change must be initialed by the person signing the bid.
- B. The form of bid will provide for quotation of a price, or prices, for one or more items which may be lump sum bids, alternate prices, scheduled items resulting in a bid on a unit of construction or a combination thereof. Where required on the bid form, bidders must quote on all items and they are warned that failure to do so may disqualify the bid. When quotations on all items are not required, bidders should insert the words "no bid" in the space provided for any item on which no quotation is made.

### **13. RECEIPT AND OPENING OF BIDS**

- A. No responsibility will attach to any City employee for the premature opening of, or the failure to open, a bid not properly addressed and identified.

### **14. REJECTION OF BIDS**

The City reserves the right to reject any and all bids when such rejection is in the interest of the City; to reject the bid of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature; and to reject the bid of a bidder who is not, in the opinion of the Engineer, in a position to perform the contract.

### **15. SPECIAL CONDITIONS**

- A. **Public Entity Crimes** - Any person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- B. All bidders are advised that compliance with The Occupational Safety and Health Administration Excavation Safety Standards, 29 C.F.R.s 1926.650-652 of Sub part P will be required.
- C. The Contractor agrees that it will not discriminate on the basis of race, creed, color, national origin, sex, age or disability.
- D. Florida State Statute 93.240 under section 556.101 through 556.111 requires that all excavators notify gas companies of their intention to perform any excavation at least forty- eight (48) hours (excluding Saturday, Sundays and holidays) prior to beginning work. If excavating, digging, boring, tunneling, blasting or otherwise disturbing the earth in any manner where a buried gas line may be damaged is

proposed, please call the toll free number 1-800-432-4770 between the hours of 6:30 a.m. and 4:00 p.m. CST Monday through Friday, forty-eight (48) hours before starting the proposed work, (weekends and holidays excluded).

Contractor shall notify all utility companies to locate and mark all utility facilities forty-eight (48) hours before starting any excavation.

- E. The general contractor will submit a maintenance traffic plan which will satisfy the traffic conditions outlined in the general notes.
- F. The general contractor shall post the construction site with "NO TRESPASSING" signs, to prevent amateur archaeologists from entering the site without authorization.



Scope of Work for Contractor  
South Palafox Street Pedestrian Improvements Project-  
City of Pensacola, Florida  
Prepared by: Baskerville-Donovan, Inc. (Prime  
Civil Engineer) Sub-Consultant: Jerry Pate Design  
(Landscape Architect) Date: April 11, 2025

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## 1. Project Overview

The South Palafox Street Pedestrian Improvements Project aims to enhance pedestrian and vehicular circulation in downtown Pensacola, Florida, along South Palafox Street and adjacent areas, while incorporating additional pedestrian safety upgrades. The project focuses on improving the pedestrian experience through thoughtful landscape architecture and engineering services. The design areas include:

- South Palafox Street: From south of Garden Street to north of Main Street.
- Romana Street: Between Baylen Street and Jefferson Street.
- Intendencia Street: Between Baylen Street and Jefferson Street.
- Government Street: Between Baylen Street and Jefferson Street.
- Intersections: South Palafox Street at Garden Street and South Palafox Street at Main Street.
- Additional Areas for Bollard Placement: Along Zarragossa and Garden Streets, as identified in coordination with City staff and the Pensacola Police Department.

The contractor will execute the construction based on the Release for Construction (RFC) set prepared by Baskerville-Donovan, Inc. (BDI) and Jerry Pate Design (JPD). The RFC set is organized into phases (A through I), with each phase representing a miniature plan set covering a block-to-block segment. This structure provides the contractor flexibility to begin and end work in distinct phases, minimizing disruption to the surrounding area. The contractor must ensure compliance with the City of Pensacola codes, Florida Department of Transportation (FDOT) standards, and the project's conceptual design.

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## 2. Roles and Responsibilities

- Baskerville-Donovan, Inc. (BDI): As the prime civil engineer, BDI is responsible for overall project management, civil engineering design (roads, drainage, signage, pavement markings, bollard layouts), surveying, permitting, value engineering, and coordination with the City of Pensacola, FDOT, and the Pensacola Police Department.
- Jerry Pate Design (JPD): As the sub-consultant landscape architect, JPD is responsible for landscape and hardscape design, including plantings, irrigation, ballast stone planter walls, street furniture, and compliance with City of Pensacola codes.
- Contractor: The contractor will execute the construction work as per the RFC set, coordinating with BDI and JPD for clarifications, submittals, and inspections. The contractor is also responsible for developing and implementing a robust

Maintenance of Traffic (MOT) plan and coordinating with local business owners to minimize disruption during construction.

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### 3.Scope of Work for Contractor

The contractor shall perform the following tasks in accordance with the RFC set, specifications, and permits provided by BDI and JPD. The plan set is organized into phases (A through I), with each phase representing a block-to-block segment, allowing the contractor to work in a phased approach to minimize disruption.

#### 3.1 General Requirements

- Basis of Work: All construction activities shall be based on the Release for Construction (RFC) set.
- Phased Construction:
  - The RFC set is divided into phases (A through I), with each phase representing a miniature plan set for a specific block-to-block segment.
  - The contractor has the flexibility to begin and end work in distinct phases, ensuring minimal disruption to adjacent areas.
- Compliance: Adhere to all City of Pensacola codes, FDOT standards, and project-specific requirements.
- Permits: Work within the boundaries of permits obtained by BDI, including FDOT permits for roadway, landscaping, and bollard installations within state rights-of-way (e.g., Garden Street).
- Schedule: Propose a construction schedule upon award, aligning with the phased approach and the City of Pensacola's expectations. Note that FDOT permitting may take at least 120 days, which could impact the construction timeline.
- Coordination:
  - Attend pre-construction meetings, progress meetings, and coordinate with BDI, JPD, the City of Pensacola, the Pensacola Police Department, and utility providers as needed.
  - Business Owner Coordination: Actively engage with local business owners along South Palafox Street, Zarragossa Street, Garden Street, and adjacent areas to minimize disruption during construction. Provide regular updates on construction schedules, access changes, and MOT plans to ensure business operations are maintained as much as possible.
- Submittals: Submit shop drawings, material samples, and other required documentation to BDI for review and approval prior to construction.
- Safety: Implement safety programs and precautions during construction, ensuring compliance with all applicable regulations.

#### 3.2 Maintenance of Traffic (MOT)

- MOT Plan Development:
  - Develop a comprehensive Maintenance of Traffic (MOT) plan for each phase of construction, ensuring safe and efficient traffic flow for vehicles and pedestrians throughout the project area.

- The MOT plan must account for the block-to-block phased approach, minimizing disruption to traffic along South Palafox Street, Zarragossa Street, Garden Street, and adjacent streets.
  - Implementation:
    - Install temporary signage, barriers, and detours as needed to maintain traffic flow and pedestrian access.
    - Ensure MOT measures comply with FDOT and City of Pensacola standards.
    - Coordinate MOT activities with the Pensacola Police Department and local business owners to address safety concerns and maintain access to businesses.
  - Monitoring:
    - Regularly monitor and adjust the MOT plan as construction progresses through each phase, addressing any unforeseen issues promptly.
    - Provide weekly MOT updates during progress meetings with BDI and the City of Pensacola.
- ### 3.3 Demolition and Site Preparation
- Demolition:
    - Remove existing pavement, curbs, and other features as indicated in the demolition plans within the RFC set for each phase.
    - Remove raised crosswalks as part of the value engineering efforts, as identified in the RFC set.
  - Site Clearing:
    - Clear and grub the project area for each phase, including removal of any vegetation or obstacles not designated for preservation.
  - Tree Protection:
    - Protect existing trees identified in the survey (provided by BDI) as per City of Pensacola codes, including protected species.
  - Utility Investigations:
    - Account for Subsurface Utility Engineering (SUE) investigations conducted by BDI along Zarragossa and Garden Streets to identify utility elevations and conflicts at proposed bollard installation sites.
    - Report any unforeseen subsurface utility conflicts to BDI immediately for resolution (note: design modifications due to utility conflicts will be addressed separately).
- ### 3.4 Roadway and Drainage Improvements (Led by BDI)
- Roadway Modifications:
    - Modify road and curb elevations along South Palafox Street, Romana Street, Intendencia Street, Government Street, Zarragossa Street, and at the intersections of South Palafox Street with Garden Street and Main Street, as per the RFC set.
    - Adjust pavement cross slopes to improve drainage while maintaining existing FPL utility boxes in place, incorporating value engineering outcomes such as the removal of raised crosswalks.
    - Construct new curb layouts, ADA ramps, and crosswalks as specified, ensuring paver installations remain within the limits defined in the

RFC set (no expansion of paver installations beyond these limits).

- Intersections:
  - Install paver hardscape at intersections as designed by JPD, following the “pavers to remain” study outcomes from the value engineering efforts.
- Drainage:
  - Modify the existing underground drainage system based on surveyed pipe sizes, inverts, and drainage sub-basins, incorporating stormwater analysis of critical areas conducted during value engineering.
  - Adjust the drainage collection system to accommodate the Phase 1 concept, ensuring effective flow rates and road cross sections for drainage.
- Signage and Pavement Markings:
  - Install signage and pavement markings as per the RFC set, ensuring compliance with FDOT and City standards.

### 3.5 Pedestrian Safety Upgrades (Bollard Installation)

- Bollard Placement:
  - Install bollards at key locations along Zarragossa and Garden Streets, as identified in the RFC set and coordinated with City staff and the Pensacola Police Department.
  - Bollard placement is included in Phases E, F, G, H, and I of the RFC set, with expanded sheets providing detailed layouts for accurate siting and installation.
  - Ensure bollard installations align with the supplemental survey and SUE investigations conducted by BDI to avoid utility conflicts.
- FDOT Permitting for Bollards:
  - Work within the boundaries of FDOT permits obtained by BDI for bollard installations on Garden Street.

### 3.6 Landscape and Hardscape Improvements (Led by JPD)

- Landscape Plantings:
  - Install plantings as specified in JPD’s landscape plans within the RFC set, including location, species, and size, in compliance with City of Pensacola codes.
  - Ensure proper planting techniques and maintenance during the establishment period.
- Irrigation System:
  - Install irrigation systems as per JPD’s plans, including individual head placement, drip irrigation, pipe sizing, control system layout, and features.
  - Follow JPD’s specifications for water source requirements, valve schedules, and critical analysis of the irrigation system.
- Hardscape Features:
  - Construct (9) ballast stone planter walls at intersections, ensuring compliance with design vehicle constraints and incorporating value engineering analysis by BDI.
  - Install street furniture, litter receptacles, bike racks, and “Palafox Planters” as specified in JPD’s conceptual design

- Install paver hardscape at intersections, crosswalks, and other designated areas, adhering to the “pavers to remain” study outcomes.
  - Compliance:
    - Ensure all landscape and hardscape elements meet City of Pensacola codes and ordinances.
- 3.7 Permitting and Coordination
- FDOT Permitting:
    - Work within the boundaries of FDOT permits obtained by BDI for roadway, landscaping, and bollard installations, particularly at the intersections of South Palafox Street with Garden Street and Main Street, and along Garden Street for bollards.
  - Utility Coordination:
    - Coordinate with utility providers (notified by BDI) to ensure no conflicts with existing utilities, including FPL utility boxes, and account for SUE investigations at bollard sites.
  - City Coordination:
    - Address any City of Pensacola review comments incorporated into the RFC set.
- 3.8 Construction Administration Support
- Requests for Additional Information (RAI):
    - Respond to RAIs during bidding and construction, providing clarifications as needed.
  - Change Orders:
    - Consult with BDI on any change order requests, providing necessary documentation and justification.
  - Progress Meetings:
    - Attend progress meetings with BDI, JPD, and the City of Pensacola to report on construction status, MOT updates, and coordination with business owners.
  - Punch List:
    - Address items identified in the punch list prepared by BDI after construction activities.
  - As-Builts:
    - Provide as-built drawings to BDI for the preparation of record drawings and close-out documents.
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#### 4. Exclusions

The following items are not included in the contractor’s scope of work:

- Permit fees and impact fees.
- Site lighting plans.
- Phase 1 and 2 Environmental Assessments (EA).
- Traffic studies and traffic signalization.
- Geotechnical investigations.
- Third-party cost estimates.
- Expansion of paver installations beyond the limits defined in the RFC set.

- Design modifications due to unforeseen subsurface utility conflicts (to be addressed separately).
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## 5. PROJECT COMPLETION, PHASING, AND SCHEDULE

The contractor shall perform all work and testing in accordance with the approved phasing plan and associated schedule outlined below. Strict adherence to these timelines is required, and any deviation may result in applicable penalties. To meet the incentivized completion dates, the contractor is authorized to work 24 hours per day, 7 days per week, including holidays. It is the contractor's responsibility to plan and staff accordingly to maintain continuous progress and meet the project milestones.

The contractor is also responsible for the proper installation and maintenance of temporary construction fencing. For the efforts associated with the bas bid, from the start of Phase A through the completion of Phase D, the entire work area must be fully enclosed with fencing to ensure public safety and allow for unimpeded pedestrian access to all portions of S. Palafox. Additionally, the contractor must implement measures to maintain safe and accessible east-west pedestrian crossings at each intersection during all phases of work.

Upon completing Phases A through D, the contractor shall relocate the fencing to encompass Phases E and F before commencing work in those areas. The same procedure applies to the transition from Phases E–F to Phases G–I. The contractor must ensure fencing placement supports pedestrian walkability and public safety at all times.

Should the City elect to move forward with bid alternates, the same level of construction fencing shall be installed and relocated as necessary to accommodate phasing, and pedestrian accessibility, and pedestrian safety.

To support effective communication with the public, the City of Pensacola will hire a dedicated Marketing and Public Engagement Coordinator. This staffer will work, independent from the construction team, to provide timely updates about fence relocations, changes to pedestrian access, and business accessibility throughout all project phases. The contractor shall coordinate closely with this individual to minimize disruption and confusion for businesses, residents, and visitors.

Finally, while it will not be used as a determining factor in the award of bid, as part of the bid package, the contractor must submit a detailed project schedule to the City. This schedule should follow with the below required phasing schedule and outline weekly task milestones based on the project timeline described below and include plans for the contractor to attend project update meetings. Prior to execution of the contract, the contractor shall reconfirm they will stick to their submittal project schedule/milestones.

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**Base Bid = Required Phasing Schedule:**

**Phase A through Phase D**

- Incentivized Completion Date: May 24, 2026
- Incentive for Completion by this Date: 10% of total bid amount – note this incentivized completion date is hard and fast and regardless of holidays, natural disasters, City-created delays, weather conditions, or unforeseen conditions
- Second Incentivized Completion Date: June 13, 2026
- Incentive for Completion by this Date: 5% of total bid amount – note this incentivized completion date is hard and fast and regardless of holidays, natural disasters, City-created delays, weather conditions, or unforeseen conditions
- Non-Incentivized Allowable Completion Date: July 3, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

**Phase E through Phase F**

- Non-Incentivized Allowable Completion Date: September 3, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

**Phase G and Phase I**

- Non-Incentivized Allowable Completion Date: November 25, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

**Bid Alternate #1 = Modified Phasing Schedule:**

**Phase A through Phase B**

- Non-Incentivized Completion Date: April 2, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

**Phase C through Phase D**

- Non-Incentivized Completion Date: August 23, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

**Phase E through Phase F**

- Non-Incentivized Allowable Completion Date: November 6, 2026
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

**Phase G and Phase I**

- Non-Incentivized Allowable Completion Date: January 20, 2027
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

**Bid Alternate #2 = Complete all tasks associated with Phase H of the plans**

- Non-Incentivized Allowable Completion Duration for Bid Alt #2: 45 calendar days
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

**Bid Alternate #3 = Complete all tasks associated with bollard installation**

- Non-Incentivized Allowable Completion Duration for Bid Alt #2: 90 calendar days
- Liquidated Damage Penalty per Day Over Allowable Completion Date: \$1,000

## 6. Project Schedule

The contractor shall propose a construction schedule upon award, aligning with the phased approach (Phases A through I) and the City of Pensacola's expectations. The RFC set is the basis for construction, with design milestones already completed:

- FDOT Permitting: Permitting through FDOT may take at least 120 days, which may impact the construction start date.

The contractor shall schedule construction activities to align with the block-to-block phased approach, ensuring minimal disruption to traffic and businesses.

## 7. Allowance for Design and Installation of Banners, Wayfinding Signage, Fence Screen Renderings

The bid tab depicts a \$100,000 allowance for the contractor to design and install promotional signage, renderings, and wayfinding signs throughout the limits of the project. Contractor shall work with the City and the City's Marketing and Public Engagement Coordinator to create signage and wind screening for the construction fencing that will serve the purpose of wayfinding and providing businesses a means of their patrons seeing the "finished product" of this project. The contractor and the City's Marketing and Public Engagement Coordinator will work together to get this accomplished and the contractor will submit receipts depicting proof of purchase and a cost for the contractor to install and/or relocate signage through the various phases of the project.

## 8. Bid Alternates

The contractor shall note that this project includes three bid alternates. These alternates are captured in individual sections within the bid tab and are described as follows:

- Bid Alternate #1 = Modified Phasing Schedule = Contractor shall submit a bid



alternate price to fully complete all tasks and work items associated with Phase A and Phase B. Then, the contractor shall fully complete all tasks and work items associated with Phase C and Phase D. Then, the contractor shall complete work on all side streets. The required completion for this bid alternate arrangement is described in the Instructions to Bidders portion of this bid package.

- Bid Alternate #2 = Contractor shall submit a bid alternate price to fully complete all tasks and work items associated with Phase H.
- Bid Alternate #3 = Contractor shall submit a bid alternate price to fully complete all tasks and work items associated with the installation of bollards

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#### 9. Deliverables

The contractor shall provide the following deliverables to BDI:

- MOT Plan: Submit a detailed MOT plan for each phase prior to construction, with updates as needed.
- Shop Drawings: Submit shop drawings for all materials and systems (e.g., drainage, hardscape, irrigation, bollards) for approval prior to installation.
- Material Samples: Provide samples of pavers, ballast stone, bollards, street furniture, and other hardscape elements for approval.
- Progress Reports: Submit monthly progress reports during construction, including an updated construction schedule, MOT updates, and business owner coordination logs.
- As-Built Drawings: Provide as-built drawings at the completion of construction for BDI to prepare record drawings.
- Close-Out Documents: Submit any required close-out documents, including warranties, certifications, and maintenance manuals.

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#### 10. Budget and Compensation

The contractor shall submit a detailed bid for construction, including labor, materials, equipment, MOT implementation, and overhead, based on the RFC set and specifications.

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#### 11. Coordination and Communication

- Primary Contact (BDI): Mr. Jason Frick, P.E., Project Manager, Baskerville-Donovan, Inc., 449 W. Main Street, Pensacola, FL 32502, (850) 438-9661.
- Landscape Architect (JPD): Mr. Steve Dana, Sr. Landscape Architect, Jerry Pate Design, 301 Schubert Drive, Pensacola, FL 32504, (850) 479-4653.
- City of Pensacola: Brad Hinote, P.E., City Engineer, 222 W. Main Street, Pensacola, FL 32502, (850) 435-1685.
- Business Owner Coordination: The contractor shall refrain from interaction with property owners. Instead, they shall designate a point of contact to liaise with the City's Marketing and Public Engagement Coordinator in order to establish and maintain regular communication and updates on construction

activities, MOT plans, and access changes.

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The contractor shall coordinate all activities through BDI, with JPD providing support for landscape and hardscape-related items.

Reliance Foundry Co Ltd

#207-6450 148 St  
Surrey, BC V3S 7G7  
Phone: 604-547-0460  
Phone: 1-877-789-3245  
Fax: 604-590-8875  
Email: [info@reliance-foundry.com](mailto:info@reliance-foundry.com)  
Website: [www.reliance-foundry.com](http://www.reliance-foundry.com)

Reliance Foundry is an award-winning supplier of high-quality stock and custom-designed site furnishings for architectural, traffic management, and industrial applications. Reliance Foundry brings over 90 years of expertise to the design and manufacturing of our products.

Reliance Foundry's crash-rated bollards have exceptional stopping power and impact resistance. They are certified to ASTM ratings with the ability to stop vehicles from intruding into pedestrian zones. Very easy installation for a crash-rated bollard, with no assembly or specialty subgrade required—simply set the prefabricated bollard into the site and pour concrete.

Specification Coordination: Edit this guide specification to meet project requirements. Coordinate with other specification sections as required. If using more than one bollard type, use the same designation in both drawings and specifications. Display hidden text to see or print notes to specifier.

Drawing Coordination: Show locations, sizes, layout, and spacing of each type of bollard or bollard cover required. Show footing and security post details, if required. Soft metric conversion is provided for all measurements.

## **SECTION 34 71 13.16**

### **VEHICLE BARRIER SYSTEMS**

#### **PART 1 - GENERAL**

##### **1.1 SUMMARY**

- A. Section Includes:
  - 1. Crash-rated bollards

##### **1.2 REFERENCE STANDARDS**

- A. Department of Defense (DoD) approved and listed on Anti-Ram Vehicle Barrier List

##### **1.3 SUBMITTALS**

- A. Manufacturer's Product Data
  - 1. Product Data: Provide for each type of bollard, component, finish, and accessory specified.
  - 2. Maintenance Data: Submit manufacturer's field touch-up, cleaning, and maintenance instructions.
  - 3. Warranty Documentation: Submit sample of manufacturer's warranty.

- B. Setting Drawings: Show embedded items and cutouts required for work specified by other Sections.

#### 1.4 DELIVERY, STORAGE AND HANDLING

- A. Protect bollards during delivery, storage, and handling.

### PART 2 - PRODUCTS

#### 2.1 MANUFACTURERS

- A. Manufacturer: Reliance Foundry Co. Ltd.
1. Phone: 604-547-0460 or 1-877-789-3245
  2. Fax: 604-590-8875
  3. Website: <http://www.reliance-foundry.com/bollard>
  4. Email: [info@reliance-foundry.com](mailto:info@reliance-foundry.com)
- B. Manufacturer: 1-800-BOLLARDS
1. Phone: 1-866-748-4676
  2. Website: [www.1800bollards.com](http://www.1800bollards.com)
  3. Email: [info@1800bollards.com](mailto:info@1800bollards.com)

#### 2.2 CRASH-RATED BOLLARDS

- A. Crash-rated bollard [Designer's Designation]:
1. Model: Reliance Foundry; **R-1009-12-R**.
  2. Height: 75.5 inches (191.8 cm)
  3. Height Above Grade: 39 1/2 inches (100.3 cm)
  4. Diameter: 10 inches (25.4 cm)
  5. Weight: 1257 lbs. (570.2 kg)
  6. Design: Fixed M50 crash engineered bollard
  7. Material: Steel
  8. Country of Origin: United States.
  9. Finish: Paint coated.
  10. Color Coating:
    - a. Type: Paint.
    - b. Color: [Black]
  11. Installation:
    - a. Concrete Embedded
- B. Crash-rated bollard [Designer's Designation]:
1. Model: Reliance Foundry; **R-1010-S30**.
  2. Height: 78 inches (198.1 cm)
  3. Height Above Grade: 36 inches (91.4 cm)
  4. Height Below Grade: 42 inches (106.7 cm)
  5. Max Width: 8 3/16 inches (20.8 cm)
  6. Weight: 340 lbs. (154.6 kg)
  7. Design: S30 P2 crash-rated bollard.
  8. Material: Steel.
  9. Country of Origin: Vietnam.
  10. Finish: Hot-dipped Galvanized



11. Installation:
  - a. Concrete Embedded
- C. Crash-rated bollard [Designer's Designation]:
  1. Model: 1-800-Bollards; **Series CT600 IR.**
  2. Height: 36 inches (91.44 cm)
  3. Depth: 18 inches (45.72 cm)
  4. Pipe Diameter: 6 inches (15.4 cm)
  5. Outside Diameter: 6.62 inches (16.82 cm)
  6. Design: S20 crash-rated bollard.
  7. Material: Steel.
  8. Finish: Stainless steel type 316, polished to a #4 satin finish.
  9. Color: Carbon steel powder coat available in custom colors.
  10. Accessories:
    - a. Bollard covers: stainless steel bollard covers
  11. Embedment Sleeve for Removable Bollards
    - a. Size: 6 inch.
    - b. Material: Type 304 stainless steel with attached lid. The lid will lock down when the bollard is removed.
    - c. Lock: Inside embedment sleeve, underground.



## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine paving or other substrates for compliance with manufacturer's requirements for placement and location of embedded items, condition of substrate, and other conditions affecting installation of bollards.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.
- C. Examine Project conditions and completed Work with Installer present and verify compliance for level finished grade, mounting surfaces, installation tolerances, and other conditions impacting performance of the Work.
- D. Immediately correct all deficiencies and conditions which would cause improper execution of Work specified in this Section and subsequent Work.
- E. If substrate preparation is the responsibility of another installer, notify Architect in writing of unsatisfactory preparation.
- F. Proceeding with Work specified in this Section shall be interpreted to mean that all conditions were determined to be acceptable prior to start of Work.

### 3.2 INSTALLATION

- A. General: Comply with manufacturer's installation instructions and setting drawings.
- B. Do not install damaged, cracked, chipped, deformed or marred bollards. Field touch-up minor imperfections in accordance with manufacturer's instructions. Replace bollards that cannot be field repaired.

- C. Ensure all bollard equipment to be installed is located at the site.
- D. Install in accordance with approved submittals and in proper relationship with adjacent construction.
- E. Protect all surfaces from debris, dirt, and concrete pour during installation.
- F. Install 1-800-Bollards Low Speed Bollards level and plumb.
- G. Anchor bollards securely.

### 3.3 CLEANING & PROTECTION

- A. Protect bollards against damage.
- B. Immediately prior to Substantial Completion, clean bollards in accordance with manufacturer's instructions to remove dust, dirt, adhesives, and other foreign materials.
- C. Touch up damaged finishes according to manufacturer's instructions.
- D. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.
- E. Store bollards indoors until installation to protect from weather.
- F. Maintenance: Wipe down stainless steel bollards at least once per month to remove oxidants.

### 3.4 CLOSEOUT ACTIVITIES

- A. Provide executed warranty.

## END OF SECTION

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